

MINUTES
TOWN OF BERLIN BOARD MEETING
September 12, 2023

Call to Order, Roll Call, & Pledge:

Chairman Chad Glaze called the monthly board meeting to order at 7:00 P.M. on September 12, 2023, in the Town of Berlin Center. Present: Chad Glaze, Michael Schuster, Daniel Klosinski, Amy Gilles, Connie Nowak, and Zoning Administrator Bryan Gilles. Absent: None. Visitors: None

Chairman Glaze led in the Pledge to the Flag.

Minutes:

Minutes of the August 8, 2023, regular monthly meeting was approved as presented. Motion made by Supervisor Klosinski, seconded by Supervisor Schuster; motion called and carried.

Unfinished Business:

1. Maintenance at Berlin Center:
 - a. Broken window in voting room. Kurt from Rib Mountain Glass will repair the window.
 - b. Electric stove is connected and working.
 - c. Lights in office were replaced.
 - d. Electric service was repaired coming into the building.
 - e. Marathon Pest Control completed speaying for bugs outside building.
 - f. Lyle & Bill will look at repairing cabinet in the board room in the fall.
2. Maintenance at Garage
 - a. None

Supervisor's Report:

1. Grading is being completed on all roads week of 9/11/23.
2. Ditch mowing will be started after the roads are graded.
3. Road will be patched on Berlin Lane where the culvert was replaced.
4. Mitchell Lane – culvert near Hwy 107
5. Culvert on Hillcrest is backing up by beaver dam. Supervisor Klosinski is working with trapper to have beavers removed.
6. 10 grader blades were purchased from Lincoln County.

Old Business:

1. None

New Business:

1. Six-month wage review for Bill Pass. Current wage is \$18.00. Motion by Supervisor Klosinski to increase wage to \$18.50 effective September 1, 2023. Motion seconded by Supervisor Schuster. Motion called and carried.
2. Rodney Emmerich was interviewed and hired. DOT physical is scheduled for 9/20/2023 at 8:00 am. Rodney's starting wage is \$18.00.
3. Discussion to Amend German & Lion Club rental agreements for the Gym event function fee to \$100 per event instead of \$200. Motion by Supervisor Schuster to reduce Gym function event rental fee to \$100 per event instead of \$200. Motion seconded by Supervisor Klosinski. Motion called and carried.

4. Motion by Supervisor Klosinski for Voigt family to plant a tree in Shelly's' memory at Berlin Center with a plaque. Motion seconded by Supervisor Schuster. Motion called and carried.
5. Discussed correspondence received from Waste Management regarding refrigerator being put in the dumpster on Hwy O. Waste Management indicated that the next time it happens the town will be charged. Chairman Glaze stopped and spoke with the resident.
6. Motion by Supervisor Schuster to sign the 2023 Village of Maine fire contract at the amount of \$12,717.00. Supervisor Klosinski seconded the motion. Motion called and carried.

Other:

1. The next regular monthly board meeting is scheduled to be held October 10, 2023, at 7:00 P.M. in the Board Room at the Berlin Center.
2. Towns Association Fall Workshop Chairman Glaze, Supervisor Schuster will be attending in Stevens Point on September 18th and Clerk Nowak will attend in Rhinelander on September 21st.
3. Wisconsin Towns Association Convention October 22 – 24 – Chairman Glaze, Supervisor Schuster, and Clerk Nowak will be attending.

Bills were reviewed and reconciled for payment.

1. Motion by Supervisor Schuster to purchase 4500 gallons of pre-pay from L&L Propane at \$1.33 a gallon. Motion seconded by Supervisor Klosinski. Motion called and carried.

Zoning Administrator Report:

1. Back Forty conditional use permit for September.
2. Jared Knies property on County Rd FF a letter was mailed stating that dogs need to be licensed and they need to contact Zoning Administrator Gilles regarding vehicles that needed to be removed. As of the meeting the vehicles have not been removed. Zoning Administrator Gilles will send a second letter for dog licenses and compliance to the zoning. Zoning Administrator Gilles and Supervisor Schuster will go to the property on September 17th at 11:00 a.m.

Treasurer's Report:

1. The Treasurer's report was presented showing a checkbook balance as of August 31, 2023, at \$197,528.26 which includes \$29,215.28 of non-allocated ARPA funds. ARPA funds allocated \$40,000 Adams Lane Road rebuild and \$15,000 towards the Gym roof replacement. There is a balance of \$86,192.84 in the Equipment Fund.
2. Treasurer Gilles met with the bank and the checking account interest rate will remain at 4.85%.

A motion was made by Supervisor Klosinski, seconded by Supervisor Schuster, to accept the report as presented. Motion called and carried.

Public Input:

1. None

Adjournment:

There being no further business, this meeting was adjourned at 8:35 p.m. in a motion by Supervisor Klosinski, seconded by Supervisor Schuster; motion called and carried.

Connie L. Nowak
Connie L. Nowak, Clerk