

MNUTES
TOWN OF BERLIN BOARD MEETING
June 13, 2023

Call to Order, Roll Call, & Pledge:

Chairman Chad Glaze called the monthly board meeting to order at 7:00 P.M. on June 13, 2023, in the Town of Berlin Center. Present: Chad Glaze, Michael Schuster, Daniel Klosinski, Amy Gilles, Connie Nowak, and Zoning Administrator Bryan Gilles. Absent: None. Visitors: two citizens

Chairman Glaze led in the Pledge to the Flag.

Minutes:

Minutes of the May 16, 2023, regular monthly meeting was approved as presented. Motion made by Supervisor Klosinski, seconded by Supervisor Schuster; motion called and carried.

Unfinished Business:

1. Maintenance at Berlin Center:
 - a. Light bulbs in the office need to be replaced.
 - b. Broken window in voting room. Supervisor Klosinski will contact Kurt at Rib Mountain Glass to repair the window.
 - c. Internet is out – Hughes Net will be coming to make repairs.
 - d. Lions club sign has been installed on the front of the building.
 - e. Lions/German Club inquired about installing a gas stove in the kitchen, they will be getting information and will come back to the Town Board. Russ Utech is looking into the costs for the range and the suppression system. Discussion is the fire suppression system is not something the town wants to get involved with.
2. Maintenance at Garage
 - a. None

Supervisor's Report:

1. Roads will be graded on Wednesday June 14, 2023.
2. Bridges are being cleaned.
3. 72nd and A pothole patching was completed.
4. Culvert for Rainbow and Hwy 107 will be installed by Westfall Construction once the utilities have been marked.
5. Supervisor Klosinski will set up the ditching with Westfall Construction
6. Call from Kim Stieber on 72nd and Rainbow Dr. Residents will be replacing the culverts and they will need to have the ditching completed when they have their culverts installed.
7. Chairman Glaze talked to Eric Vogel from Hamburg about the dust control solution. Cost is approximately \$6500 for a truck load and will do approximately 2 full miles of road. Kafka is the distributor that Hamburg uses.
8. Fahrner will be contacting Supervisor Klosinski to set up the time for the chip sealing on Naugart Drive.

Old Business:

1. Back Forty – Mark Goffin would like to double what they currently have, which is five 3-day events a year. Zoning Administrator Gilles brought the minutes of the zoning meeting and the conditional use permit stating that a new hearing would need to request by Mark Goffin and a zoning meeting would

need to be scheduled for discussion. Zoning Administrator Gilles will contact Mark Goffin to set up meeting.

New Business:

1. 150th Town of Berlin Anniversary would be in 2026.
 - a. Supervisor Schuster will contact DuWayne Zamzow to attend our July meeting and discuss writing a supplement to our Town of Berlin Book.
 - b. Supervisor Schuster will communicate with Lions/German Club about interest. Clerk Nowak will communicate with the 4H to see about interest.
2. Forest Timber cutting on the Town of Berlin property. Supervisor Schuster met with John Woller and walked through the forest. Prices of lumber are low at this time - winter would be the best time to complete the project based on how wet the forest is. Motion by Supervisor Schuster to engage John Woller's company to cut timber on the Town of Berlin property. Motion seconded by Supervisor Klosinski. Motion called and carried.
3. Bug Tussel is going through the regulatory process and tower is likely going to be built in 2024.

Other:

1. The next regular monthly board meeting is scheduled to be held July 11, 2023, at 7:00 P.M. in the Board Room at the Berlin Center.
2. Board of review July 18, 2023
3. Convention October 22 – 24 – Chairman Glaze, Supervisor Schuster, and Clerk Nowak will be attending.

Bills were reviewed and reconciled for payment.

Zoning Administrator Report:

1. Back Forty conditional use permit – June 15 and June 17, 2023
2. Richard Coyer – building permit for 8x10 area for home repairs on County Rd F
3. Richard Johnson - Zoning permit for solar array on Mitchell Lane.
4. William & Katherine Bathery on Summitview – building permit for house.
5. Amanda Reed – looking at putting home on 20-acre parcel on County Rd O
6. Bruce Baranek property on County Rd FF – vehicles have been cleaned up
7. Dennis Hummer – Cemetery on 72nd Ave – storage shed is falling apart and they want to replace it. Zoning Administrator Gilles will meet with Dennis Hummer to see where the shed will be.

Treasurer's Report:

1. The Treasurer's report was presented showing a checkbook balance as of May 31, 2023, at \$201,981.69 which includes **\$29,215.28** of non-allocated ARPA funds. ARPA funds allocated \$40,000 Adams Lane Road rebuild and \$15,000 towards the Gym roof replacement. There is a balance of \$86,149.40 in the Equipment Fund. A motion was made by Supervisor Schuster, seconded by Supervisor Klosinski, to accept the report as presented. Motion called and carried.

Public Input:

1. Clarification question on the ARPA funds spent were to repair Adams Lane in 2022.

Adjournment:

There being no further business, this meeting was adjourned at 8:37 p.m. in a motion by Supervisor Klosinski, seconded by Supervisor Schuster; motion called and carried.

Connie Nowak

Connie L. Nowak, Clerk